

**Magnolia School District
Board of Education
Regular Meeting
Minutes
April 17, 2018
7:00 P.M.**

Roll Call Mrs. Karen Sorbello opened the regular meeting at 7:00 p.m., leading the Pledge of Allegiance.

Mrs. Joyce Albrecht	Present
Ms. Rebecca Ammen	Absent
Mr. Nick D’Amico	Present
Mr. Edward Hoban	Present
Mrs. Rebecca Lang Staffieri	Absent
Mr. Eric Virostek	Present
Mrs. Karen Sorbello	Present

Other Attendees Dr. Warren Pross, Superintendent
Mr. Greg Gontowski, Business Administrator/Board Secretary
Ms. Susan Hodges, Solicitor

Mission Statement Mission Statement was read by Karen Sorbello

Approval of Minutes

- Minutes of the Regular Board of Education meeting held on March 27, 2018.

Motioned by Edward Hoban, Seconded by Nick D’Amico

Vote: To approve Minutes
Voice Vote. All in favor

Motion Approved

Open Audience Participation I **Open Audience Participation I – AGENDA ITEMS ONLY**
Motioned by Edward Hoban, Seconded by Eric Virostek

Vote: To approve opening of Audience Participation I
Voice Vote. All in favor

Close Audience Participation I **Close Audience Participation I**
Motioned by Edward Hoban, Seconded by Nick D’Amico

Vote: To approve closing of Audience Participation I
Voice vote. All in favor

BOARD OF EDUCATION BUSINESS

Unfinished Business None

New Business Karen Sorbello – Approve Edward Hoban, Eric Virostek and Joyce Albrecht for liaison committee

Karen Sorbello – Approved Nick D’Amico, Rebecca Lang staffieri, and Edward Hoban for negotiations committee

State and Local School Board Association Karen Sorbello – 8th Grade dialogue

Superintendent’s Report **Superintendent’s Report**

Motion to Approve Personnel Items 1 and 2

Ratification of R. Selmani and R. Adamski – Substitute Teachers

1. Ratification of Rita Selmani and Rachel Adamski as substitute teachers for the remainder of the 2017-2018 school year at a rate of \$80.00 a day.
2. Dana Williams as teaching aide effective April 30, 2018 on step 9 at a salary of \$14,350 (pro-rated).

D. Williams – Teaching Aide

Motioned by Edward Hoban, Seconded by Eric Virostek

Vote: To approve Personnel Items 1 and 2

Roll Call Vote. All in favor: Mrs. Albrecht, Mr. D’Amico, Mr. Hoban, Mr. Virostek and Mrs. Sorbello (5-0-0)

Motion Approved

Summer Programs and Staff 17-18

Motion to Approve Personnel Items 3 and 4

3. To approve the following summer programs and staff for the 2017-2018 year:

Extended School Year

Sarah Barnes – 27 hours at a rate of \$40.00 an hour (total \$1,080.00)
Lori Becoskie - 36 hours at a rate of \$40.00 an hour (total \$1,440.00)
Stacey Dobleman -36 hours at a rate of \$40.00 an hour (total \$1,440.00)
Bill Keane - 36 hours at a rate of \$40.00 an hour (total \$1,440.00)
Anna Celecki – 36 hours at a rate of \$11.00 an hour (total \$396.00)
Wendy Lombard -36 hours at a rate of \$11.00 an hour (total \$396.00)
Carol Nicholson – 36 hours at a rate of \$11.00 an hour (total \$396.00)
Ashley Schotter – 36 hours at a rate of \$11.00 an hour (total \$396.00)
Vicki Scott -36 hours at a rate of \$11.00 an hour (total \$396.00)

Summer Enrichment Program

Steve Taylor – 18 hours at a rate of \$40.00 an hour total \$720.00
Elisa Zaccone – 18 hours at a rate of \$40.00 an hour (total

Wilson Summer Clinic/Literacy Initiatives

Kelly Livingston - 35 hours at a rate of \$40.00 an hour (total \$1,400.00)

Summer Book Club

Linda Rutherford – 18 hours at a rate of \$40.00 an hour (total \$720.00)

Summer Math Club

Dave Cogan – 18 hours at a rate of \$40.00 an hour (total \$720.00)

Common Assessments in Math and Literacy – Grades k-8

The following teachers to work 10 hours each at a rate of 40.00 an hour for a total of \$400.00 per teacher.

Nick Borgese	Steve Kreal	Mike Morgan	Elisa Zacccone
Dave Cogan	Maria McGovern	Trisha Singleton	
Ali Kilpatrick	Lisa Michalowski	Dana Stahl	

Paul Sorrentino as Common Assessment Coordinator at 25 hours at a rate of \$40.00 an hour (Total \$1000.00).

**M. Meyer – Per Diem
Per Current Contact**

4. Marlon Meyer to work at a per diem rate of \$404.40 per current contract; days to be determined by the Superintendent to perform maintenance and updates on the districts computers (20 days maximum).

Motioned by Edward Hoban, Seconded by Nick D’Amico

Vote: To approve Personnel Items 3 and 4

Roll Call Vote. All in favor: Mrs. Albrecht, Mr. D’Amico, Mr. Hoban, Mr. Virostek and Mrs. Sorbello (5-0-0)

Motion Approved

**C. Jedlicka –
Workshop 5/22/18**

Motion to Approve Workshops Item 1

1. Cara Jedlicka to attend a Harassment, Intimidation, and Bullying Training Program sponsored by Strauss and Esmay in Toms River NJ on May 22, 2018 at a cost of \$145.00.

Motioned by Nick D’Amico, Seconded by Edward Hoban

Vote: To approve Workshops Item 1

Roll Call Vote. All in favor: Mrs. Albrecht, Mr. D’Amico, Mr. Hoban, Mr. Virostek and Mrs. Sorbello (5-0-0)

Motion Approved

Revised Policies

Motion to Approve Policies Item 1

1. The following revised policies from Strauss Esmay Associates (Approval was given at the Special Meeting on May 25, 2010 to allow the Superintendent to update policy alerts from Strauss Esmay Associates.)

8507 – Breakfast Offer Versus Serve
8508 – Lunch Offer Versus Serve

Motioned by Edward Hoban, Seconded by Nick D’Amico

Vote: To approve Policies Item 1
Voice Vote. All in favor

Motion Approved

Informational Items

General

1. Summer hours

Buildings and Grounds

Building and Grounds

1. A fire drill was conducted on March 29, 2018
2. A lockdown was conducted on March 20, 2018

Curriculum

Curriculum

1. Teacher Evaluations
 - Walkthroughs plus conferences - 7
 - Long evaluations - 45
 - Short evaluations – 49

Finance

C. Finance - None

Interdistrict

D. Interdistrict - None

Negotiations

E. *Negotiations/Contractual – (Executive Session) – None

Policy/Procedure

F. Policy/Procedure - None

Public

Relations/Liaison

G. Public Relations/Liaison

1. Liaison Committee: Upcoming meeting, May 22, 2018

Student/Parental

H. Student/Parental Issues and Concerns

1. HIB Report – No new cases to report
2. Dress Code 2018/2019: Superintendent to updated

Principal's Report

I. Principal's Report

1. Mr. Johnson's principal report (**Attachment**)

BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORT

Board Secretary's Report

Informational Items:

- Financial Disclosure Forms – 1 person left
- School Boards Convention – October 22, 2018 to October 25, 2018

Board Actions:

Motion to Approve Items A thru D

Monthly Reports

A. Monthly Reports

The Budget Summary and Revenue Summary for the month of February 2018 (**Attachment A1 & A2**).

Transfer of Funds

B. Transfer of Funds

The attached transfer list, with the recommendation of the Superintendent, for the month of February 2018 (**Attachment B1**).

Financial Reports

C. Financial Reports

Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of February 2018. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (**Attachment C1**)

Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of February 2018. The Treasurer's Report and Secretary's report are in agreement for the month of February 2018 (**Attachment C2**)

Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

D. Warrants

Warrants

The attached bill lists:

- March 2018 payroll (**Attachment D1**)
- April 2018 warrants (**Attachment D2**)

Motioned by Edward Hoban, Seconded by Nick D’Amico

Vote: To approve Items A thru D

Roll Call Vote. All in favor: Mrs. Albrecht, Mr. D’Amico, Mr. Hoban, Mr. Virostek and Mrs. Sorbello (5-0-0)

Motion Approved

Motion to Approve Items E and F

Co-op

E. Co-op

To approve the attached resolution and participation agreement to participate in a cooperative pricing agreement (**Attachment E1**).

**Risk Management
Consultant 18-18**

F. Risk Management Consultant

To approve the attached resolution appointing Hardenbergh Insurance Group as Risk Management Consultant for the 2018-2019 school year (**Attachment F1**).

Motioned by Edward Hoban, Seconded by Eric Virostek

Vote: To approve Items E and F

Roll Call Vote. All in favor: Mrs. Albrecht, Mr. D’Amico, Mr. Hoban, Mr. Virostek and Mrs. Sorbello (5-0-0)

Motion Approved

**Open Audience
Participation II**

Audience Participation II

Motioned by Edward Hoban, Second by Nick D’Amico

Vote: To approve Audience Participation II

**Closed Audience
Participation II**

**Voice Vote. All in favor
Closed Audience Participation II**

Motioned by Nick D'Amico, Seconded by Edward Hoban

Vote: To Close Audience Participation II

Executive Session

Executive Session - None

Adjournment

ADJOURNMENT

Motion to adjourn meeting at 7:34 pm by Edward Hoban, Seconded by Nick D'Amico

**Vote: To Adjourn meeting
Voice Vote. All in favor**

Respectfully submitted,

**Greg Gontowski
Board Secretary**